



# Kristin Magnusson

P O Box 12 Big Horn, WY 82833

URL: <http://www.magnussonproductions.com>

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## SUMMARY OF QUALIFICATIONS:

Proven leadership skills, highly organized, detail oriented, customer service minded, creative, exceeds expectations, works well independently or as a team-player, strong communicator, self-motivated, fast learner, dependable and responsible.

## TECHNICAL SUMMARY:

- Final Cut Pro 6.0.6
- Adobe Premiere Pro CC
- Avid Liquid Silver
- Adobe InDesign CC
- Adobe Photoshop CC
- Adobe Illustrator CC
- Adobe Dreamweaver CS3
- Adobe After Effects CS3
- Cleaner XL
- DVD Studio Pro
- MS Office
- MS Outlook

## PROFESSIONAL EXPERIENCE:

2017 – present Circulation Clerk, The Sheridan Press, Sheridan, WY

- Customer service.
- Process payments, renewal letters, vacation holds, advertising inserts, new accounts, postal reports.
- Compile monthly and quarterly circulation reports.

2016 – 2017 General Reporter and Manager of Digital Offerings, The Sheridan Press, Sheridan, WY

- Load daily local stories to the Sheridan Press website and Facebook.
- Report on town council meetings for Dayton, Ranchester and Clearmont, Wyoming, and countywide events.
- Shoot and edit videos covering local events and fundraisers and post videos on Facebook and YouTube.

2012 – 2017 Barn Crew, D-D Ranch (Bill and Theresa Doenz) Big Horn, WY

- Feed horses and clean stalls.
- Maintain cleanliness of barns.

2006 – 2016 Video Editor/Producer / Graphic Designer / Web Designer, Kristin Magnusson Productions, Inc., Big Horn, WY

- Designed layout and content for page 3 (“Big Horn Corner”) of W Magazine of Wyoming LLC, Gillette, WY.
- Designed layout and content of three websites.
- Produced, from concept to completion documentary videos

2011 – 2016 Barn Crew Supervisor/Veterinarian’s Assistant, Rocky Mountain Equine Hospital, Sheridan, WY

- Train and supervise new crewmembers.
- Prep horses for surgery.
- Feed clients’ horses, clean stalls per their specifications and maintain cleanliness of facility.

2009 – 2012 Equine Caretaker/Irrigation Project Manager, Field Pro Services, LLC. / DHR Irrigation and Supply, LLC, Sheridan, WY

- Maintain feeding and health regime for seven horses and trained three yearlings.
- Irrigate pastures for hay harvest, utilizing side rolls and a water cannon with aluminum pipe.
- Troubleshoot operational problems.

2009 – 2010 Video Editor, Wild West Video Productions, Inc., Sheridan, WY

- Edited four short documentaries and six television commercials.
- Shot interview footage for a political piece about charter schools in Colorado and Wyoming.
- Created an introduction piece for the charter school project.

2008 – 2009 Video Editor, Mares Video Productions, Inc., Denver, CO

- Edited wedding/party footage into a story that visually explains the events of the day.
- Color Corrected and added cinematic effects per company and product specifications.
- Created photomontages for wedding rehearsal dinners, birthday parties, and Bar/Bat Mitzvah parties.

2007 – 2008 Video Editor, International Sound Corporation/Arapahoe Park Racecourse, Aurora, CO

- Captured and edited the Altitude Sports and Entertainment television show, “A Day At The Races”.
- Co-produced an eleven-minute farewell tribute video for a stakes winning racehorse’s retirement party.
- Co-produced a four-part interview for the feature segment of the television show “A Day At The Races.”
- Designed and implemented a new logo segment, new title segment and new race introduction slates for the television show, “A Day At The Races.”

- 2006 – 2007     Manager's Assistant/Video Editor, Digital Media Communications, Denver, CO
- Assisted Manager on Duty by compiling batches of scripts to send to remote voiceover artist, and creating logs of ads that go live each day.
  - Edited individual Career Commercials for television and online video streaming, utilizing Avid Liquid Silver.
  - Proofed and corrected mistakes in online and television classified ads.
- 2004 – 2006     Computer Lab Assistant, University of Colorado, Denver, CO
- Assisted students in answering software/hardware questions.
  - Maintained/troubleshoot working order of computers and printers.
  - Provided students access to cameras, keyboards, fire wire, sound capturing equipment.
  - Maintained information logs for administrators.
- 2004             Cashier/AR, DOI Handler, Auraria Campus Bookstore, Denver, CO
- Completed sales transactions.
  - Helped customers locate items.
  - Completed Accounts Receivable and Department Order Invoice forms.
  - Assumed responsibility for cash register till and money contained within.
- 2000 – 2003     Office/Billing/Packaging Manager, Wickliffe Pharmaceuticals, Lexington, KY
- Processed veterinarians' prescription orders over the telephone.
  - Utilized problem solving skills while answering billing questions and other customer service calls.
  - Processed invoices, payments and monthly statements using Great Plains accounting software.
  - Processed past due announcements and made collection calls.
  - Collected payments for all past due accounts before leaving position; some were three years old.
  - Packaged and shipped all products by end of day.

**ADDITIONAL TECHNICAL EXPERIENCE:**

- Produced from concept to completion my brother's wedding video, utilizing my Canon GL2 camcorder, Final Cut Pro 6.0.6 and DVD Studio Pro.
- Produced from concept to completion, working side by side with Cornelia and Bill Dreamer, the Dereemer Family/Ranch History Documentary Video, utilizing Photoshop, After Effects, and Avid Xpress Pro.
- Produced from concept to completion, a twenty-eight minute documentary video for my BFA Thesis project, titled "Perseverance," which explores the contributions and lives of eight women cattle ranchers during the period from the late 1800's through modern times, utilizing After Effects and Avid Xpress Pro.

**EDUCATION:**

Bachelors of Fine Arts in Multimedia Studies, Graduated Cum Laude, University of Colorado at Denver and Health Sciences Center, 2005

Bachelors of Science in Business Administration, University of Louisville Equine Industry Program, 1999

**ADDITIONAL EDUCATION:**

Equine Anatomy & Conformation, University of Kentucky, 2001

Equine Nutrition & Reproduction, Colorado State University, 1999



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## REFERENCES FOR KRISTIN MAGNUSSON:

Mayor Norm Anderson and Town Clerk Linda Lofgren

Town of Dayton  
608 Broadway Street  
Dayton, WY 82836  
307-655-2217

Mayor Peter Clark

Town of Ranchester  
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Ranchester, WY 82839  
307-655-2283

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